

Overnight Trips Procedures

Chaperones
Student Behavior

Chaperones:

Overnight trip chaperones must have background check completed and accepted by the district

There will be one chaperone per 10 or 15 students

On an overnight trip there will be at least one chaperone of each sex

Each Chaperone will be given a listing of the students for which he/she is responsible.

Chaperones are responsible for all students though specific responsibilities are earmarked for their listing of 10-15 students.

A curfew will be set, as well as check in points in time.

A "Lights out" time will be established and will be no later than midnight unless arrival time at the site is later than midnight. Students will be expected to go to sleep at the time established.

At least one chaperone will be available and on call during the night and there will be chaperones in the student sleeping area (hotel area) supervising during the night. Chaperones are not to sleep in other settings unless adequate supervision of students is established with some of the chaperones and teacher.

Other chaperone duties may be assigned (water duty for marching band as an example)

Chaperones will refer any major discipline issues to the teacher/advisor in charge.

Chaperones will assist the lead advisor in determining appropriate clothing etc. for students.

Training of chaperones will be provided by the advisor/director of the activity prior to the trip. Written rules will be provided to each chaperone.

Student Behavior:

Students will be placed in groups of 10 or 15 and assigned a chaperone they are to report to. Reporting expectation will be given to the students prior to the beginning of the trip

Female students will sleep in a separate room from male students. If this is not possible, and a large gym area type setting is the location...then boys will be on one side of the gym and girls on the other side with a large space separating the two groups with no students in the middle space.

There will be no drinking/smoking on the trip and no movies more than PG 13 in nature for grades 7-12 and no more than G for elementary. All movies will be preapproved by the teacher in charge and the final decision on what to show will be left to the teacher. The teacher reserves the right to deny the use of a given movie for his or her own reasons.

Students are responsible for their own money/equipment and the school district assumes no liability for damaged or stolen goods/money. Students should consider purchasing a pre paid visa travel card.

Students are required to follow rules set and curfews set as well as lights out times established.

Rules and expectations will be given to students and their parents in advance and a sign off required before the student attends the overnight event.

If a student does not follow the rules or breaks the law, the advisor will investigate the situation and make a decision as to the student involvement. The advisor will determine if the student may remain on the trip. If not, the student will return to Milaca at the expense of the family, not the school.

During night travel, boys will sit with boys and girls will sit with girls.